



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

NAM COLLEGE

N A M COLLEGE KALLIKKANDY KALLIKKANDY PO KANNUR DIST.,

KERALA 670693-PIN

670693

www.namcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

N.A.M. College, Kallikkandy, named after Jb. N.A. Mammu Haji, a famous philanthropist and Ex-MLA of former Peringalam Assembly Constituency, was established by Muslim Educational Foundation (MEF) Panoor, in 1995. The institution, situated in a verdant hilltop campus is a naturalist's dream. The lush green landscape is the home of a plethora of flora and fauna and a number of indigenous plants and birds. The college is a minority institution, aided and affiliated to Kannur University and included under 2(f) and 12(B) of UGC Act. It was accredited by NAAC with B Grade in the first cycle in 2016.

The institution offers seven UG programmes and four PG programmes. The efficient administrative wing and competent and resourceful Management have made the institution an outstanding center of higher studies. The college is equipped with excellent infrastructural facilities for the curricular and co-curricular advancement of students. The academic ambience of the college is highly suitable for moulding future generations of citizens with moral values and qualities as envisaged by the vision and motto of the institution. The fundamental aim of the institution is to facilitate students to achieve academic brilliance and professional competence to deal with the contemporary situations and opportunities in job markets in our country and abroad. Academic excellence, personality development, social commitment and political orientation are the general objectives of the college.

Competent faculty in different disciplines with commendable pedagogical and research experience, state-of-the-art laboratory and library facilities, extension activities for the development of the locality and various women empowerment programmes etc. constitute the strength of the college. Furthermore, the college facilitates the development of rural students belonging to minority community into ideal citizens who would promote the values of secularism, national integration and social commitment. Students of the college have engraved their names on the academic horizon of Kannur University by winning the highest grades and ranks. They have proved their merit in co-curricular activities as well.

Vision

Education for Intellectual Formation, Liberation and National Integration.

Mission

To impart quality education to students belonging to different communities, especially the minority community in the rural area, and equip them to achieve and manage the latest requirements of living through innovation and updating, and in unison to buttress the intellectual and moral strengthening of the youth to act as a creative force in the process of nation building.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Visionary, pro-active and supportive management, who contribute generously to infrastructural development and provide scholarships and freships to meritorious students
- Highly qualified, competent and dedicated faculty
- Faculty serving as chairpersons and members of Board of Studies, Doctoral Committees, Board of Examinations of Kannur University, Editorial Boards of Research Journals and panel of question setters of other universities

- Adequate buildings with spacious classrooms and good infrastructure
- Well-equipped Chemistry and Computer Science laboratories
- MoUs to promote academic excellence and facilitate industrial tie-ups
- All classrooms equipped with ICT facility to facilitate the teaching learning process
- Wi-Fi-enabled campus
- ICT enabled seminar hall with seating capacity of 250 persons
- Fully-automated office system with e-governance ERP software
- Uninterrupted power-supply ensured by separate power station comprising transformer and generator
- Opportunities to excel in curricular and co-curricular activities
- Partner institution of flagship programmes of MHRD like Institution Innovation Council
- Career Guidance Cell enables students to choose the most suitable professional avenue
- Centralized library in an area of 5812 sq. feet with good reference facilities, journals and access to digital repositories
- Sophisticated language lab for improving communication skills
- Heritage museum to preserve and disseminate historical and cultural information related to Malabar
- Network Resource Centre to provide internet connectivity for students and faculty
- Curricular enrichment through Value-added and Certificate courses selected to ensure employability of students
- Achievements of students in arts and sports at the university and state level
- Strong student support programmes such as mentoring system, Walk with Scholar and Scholar Support Programmes, remedial teaching, student counselling, National Service Scheme and Career Guidance Cell
- Scholarship and financial assistance from the college and government
- Highly developed sports infrastructure with an indoor stadium and extensive sports field for track and athletic events
- Supportive and active PTA
- Committed alumni with national and international chapters

- Linkages with the local community through research oriented extension activities by N.A.M Centre for Research and Local Development
- Eco-friendly campus
- Regular conduct of environmental sensitization programmes
- Outreach activities conducted by departments, NCC, NSS and clubs
- Gender sensitization and women empowerment by Women's Cell
- Regular academic and administrative audit

Institutional Weakness

- Majority of students are from educationally backward rural areas
- Inadequate academic performance due to low motivation of students and parents
- Low proficiency of students in English
- Students of higher calibre opting for colleges in urban areas
- Insufficient linkages with other institutions and industry due to the rural geographic location
- Lower placement of students due to the dearth of campus recruitment in the rural context

Institutional Opportunity

- Opportunity to serve the marginalized (SC/ST/OEC/Minorities) communities of the surrounding areas
- To extend the resources and facilities of the college to benefit the neighbouring community
- Opportunities for extension activities and social outreach programmes which contribute to community enrichment
- Opportunities for the students to develop their skills in co-curricular and extra-curricular activities
- To develop an innovation ecosystem on campus as part of MHRD's Institution Innovation Council
- Extensive area of the campus for further infrastructural development of the college with the support of the management
- Multiple student support programmes for economically and academically backward students to tap their latent abilities

Institutional Challenge

- Students belonging to educationally marginalised families having low motivation and aspiration
- Lack of interest from industries to engage in linkage/ tie-ups
- Difficulty in attracting meritorious students due to poor public transport facilities and accessibility
- Decreasing demand for non-professional programmes
- Minimal campus placements due to remote location of the college
- Poor socio-economic and educational background of the local residents
- Difficulty in promoting academic programmes like seminars and workshops due to poor accessibility

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

NAM College follows the curriculum prescribed by Kannur University complementing it with its own mechanism for effective implementation. It offers **seven undergraduate** and **four post graduate programmes** following the CBCSS pattern under Outcome Based Education (OBE) scheme of Kannur University. **Open courses, add-on courses, value added courses, certificate courses and diploma courses** enhance employability skills of the student population.

Several courses incorporate **interdisciplinary themes** relevant to regional, national, environmental, gender and global issues. Programmes on gender issues, human values, environment, sustainability, language skills and professional ethics are conducted by all departments, NSS, NCC, Women's Cell and Nature Club. Environmental friendly perspectives and sustainability programmes are also provided.

Several faculties are members of various academic bodies who contribute their expertise to improve the design and quality of the university curriculum. Teachers serving as chairpersons and members of Boards of Studies play a crucial role in designing the university curriculum. Faculty participate in syllabus revision workshops, hold positions on panels of question paper setters of various universities and are encouraged to participate in seminars and workshops to update their skills.

Enrichment programmes are regularly conducted to enhance student aptitude and competitiveness.

Experiential learning implemented through project work, internships and field visits.

Fourteen MoUs with external agencies have established linkage with important academic organizations and industries.

Bridge courses are conducted for first year students to transition from school to college.

Regular feedback on curriculum from students and stakeholders is analysed and recommendations of the IQAC for effective delivery of curriculum and academic improvement are implemented..

Academic calendar based on the university calendar is prepared annually. Master timetable, department and class time tables are also prepared in advance.

College Council and Academic Monitoring Committee along with IQAC, coordinate academic activities, facilitate efficient curriculum delivery and monitor the teaching learning process and academic progress.

Effective **curriculum delivery through ICT** enabled classrooms, well equipped laboratories and fully automated central library.

Regular **internal evaluation** is meticulously conducted.

Teaching mechanisms like teachers' diary, remedial and peer teaching ensure effective delivery of curriculum.

Teaching-learning and Evaluation

The college has an efficient **teaching-learning system** geared to ensure the success of programme and course outcomes. The college has a high enrolment percentage. The personal, curricular and extra-curricular details of each student enrolled are monitored by the respective departments and designated mentors. The **mentoring system** with individual and group mentoring monitors student progress and provides motivation and support.

Highly qualified teaching faculty which includes **50% doctoral degree** holders and a **post-doctoral research awardee** of the UGC

An **Academic Calendar** prepared at the beginning of each year provides the framework for conduct of internal exams, seminars, assignments, projects and other continuous internal evaluation mechanisms. Dates for internal assessment are specified following the university calendar.

Orientation programmes and **Bridge courses** are organised for new students to provide a better learning environment. **Walk with Scholar and Student Support Programmes** cater to students with different needs. Streaming is done on the basis of tests. Advanced learners are enrolled in programmes like Walk with Scholar while slow learners have remedial coaching programmes such as Scholar Support Programme and peer-teaching.

Student-centric methods of teaching and learning are implemented for better attainment of programme outcomes.

Experiential and participative learning methods are practised through project work, field visits, industrial visits, webinars, seminars etc.

Well-equipped laboratories are arranged for Practical classes

The institution promotes ICT enabled teaching-learning through **smart classrooms, video lectures, webinars, power point presentations and INFLIBNET**. Online teaching platforms such as Google Classroom, Google Meet, and Zoom are utilised.

The college undertakes **Continuous Internal Evaluation** system adhering to the university guidelines with regular model examinations, internal tests, assignments and presentations. The success of innovative teaching practices is reflected in the rate of students' progress to higher education and in examination results. Students of the college have secured 35 ranks in Kannur University in the past five years.

Student Satisfaction Survey is conducted at regular intervals.

Research, Innovations and Extension

The **research culture** of the institution is reflected in the fact that fifty per cent of the faculty have been awarded **doctoral degrees** and two of them are **research guides**. During the assessment period, thirty-four research papers were published in UGC care list journals. Six papers were published in conference proceedings.

The NAM Centre for Research and Local Development is the research wing of the college. It promotes and undertakes interdisciplinary research in social, economic, and cultural issues in the neighboring locality of the

college and brings out research findings for the information of local public. Nine booklets and two projects reports have been published.

The college maintains a well-established **innovative ecosystem**. Several programmes have been conducted to promote the **technical, management and entrepreneurial** skills of students.

The **Institution Innovation Council** has organized many programmes with the support of MHRD to bring the spirit of innovation to the campus.

The college has **fourteen MOUs and linkages** with external academic, financial, industrial and cultural institutions.

Several **extension programmes** were conducted during the assessment period. Faculty and students participated in fulfilling the social commitment of the institution. Manifold activities were organized by the various departments, cells, clubs and forums in the college. The NSS, NCC, Women's Cell, ASAP and individual departments organized programmes on health, cleanliness, national integration, environmental awareness and language skills. Research methodology and gender issues were given prime focus. Health check-ups, blood donation camps, visits to hospitals and dialysis units, visits to homes for the aged and destitute, flood relief activities, planting of trees and other programmes connecting the institution to the local community were organized. Environment sustainability programmes such as soil analysis, rainwater harvesting and energy conservation awareness were also conducted by the Nature club, NSS and Department of Polymer Chemistry. The Women's Cell conducted varied programmes in collaboration with Kudumbasree unit of Kallikkandy to raise the employability and social awareness of women.

Infrastructure and Learning Resources

Infrastructure plays a crucial role in the development of the college. The management has spent over 2.93 **crore for development of infrastructure**.

Adequate number of spacious classrooms is available. All departments have well equipped staff rooms.

The campus is **Wi-Fi enabled**. Students can browse the internet at the Network Resource Centre. The automated college office uses **e-governance ERP software**. 133 computers are available for the use of students. The Chemistry, Computer Science and Language Learning Labs have been recently renovated. The **computer-student ratio of the college is 1: 9**. All departments have smart classrooms.

The **herbal garden** of the college provides knowledge of rare medicinal plants.

Offices of NSS, NCC, NRC, **Centre for Research and Development, and Students' Cooperative Store** are located in **Anas Memorial Student Support Centre**.

Pattadathil Kunhammed Haji Seminar hall with seating capacity of 250 is used to conduct seminars, workshops, symposia and yoga.

The college has provided facility for **minority coaching** sponsored by Minority Welfare Department, Government of Kerala.

The **Language Lab** of the Department of English promotes language skill development. **20 computers** with internet connectivity are available.

Open auditorium of the college can accommodate 2000 persons. **E. Ahammed Sahib indoor stadium** has volleyball, basketball and badminton courts. The **open ground** of the college has 400 meter track for athletics. The college provides **well- equipped gymnasium** for students and faculty. A remarkable feature of the academic environment is the **Green Park cum open air classrooms** for scholarly debates.

K.M. Soopy Sahib Central Library of the college with an area of **5,812 square feet** has a valuable collection of 13,357 books and 60 periodicals. Five **computerised browsing stations** are available in the library. Additional reference facility is available in all major departments. The fully automated library uses **Book Magic software**. E -resources can be accessed using **INFLIBNET**.

The college has a **public address system**.

The institution has a **girl's hostel** with a warden

The campus is under **CCTV surveillance with 74 cameras**

Coolers and water filters provide drinking water.

Three college buses provide transport facility to students

Parking lots available for vehicles of students and staff

Student Support and Progression

The institution encourages students to excel in curricular and co-curricular fields. For this, various scholarships from state and central governments are made available to the students. **Sixty per cent** of students benefits from **governmental and non-government grants**. The management offers scholarships and freships to financially deprived and meritorious students. An efficient mechanism is in place for **redressal of student grievances** with a facility for online and offline submission of students' grievances.

Soft skill development, language and communication skill development programmes, **remedial coaching, bridge courses, add-on courses** and **certificate courses** are provided to students. Career counselling sessions and guidance for competitive examinations are also offered.

Yoga sessions and programmes for **physical fitness, health and hygiene** are conducted regularly.

Students have achieved placements in India and abroad. 572 (over 50% of passed) students pursued higher studies in the last five years. Many students have qualified in competitive examinations like NET, SET, GAIT, SLET, TEUFEL and civil service and state government examinations in the past five years. Students have secured several university ranks and have excelled in sports and cultural events at university, district and state levels.

The college **alumni association** is **registered as KNR/CA/453/2014** under the Societies Act of 1860. The institution has a general alumni and department level alumni. Three chapters of the alumni function in UAE and

Qatar. Many of the alumni are well placed in different jobs abroad. The Alumni Association has been active in the developmental activities of the college. Majority of the alumni based in gulf countries provide financial support and scholarships to students and participate in the charitable endeavours of the college. Three houses were constructed for flood affected victims by the college with financial support from college alumni. Financial assistance is provided to the College students' union for its activities.

Governance, Leadership and Management

The vision of the college is *Education for Intellectual Formation, Liberation and National Integration*. The mission of the college is to improve the quality of education of students belonging to different communities, especially the minority community in the rural areas to equip them to face challenges in all arenas of life.

Students are **admitted on the basis of merit and reservations** following government norms. 20 per cent of the seats are reserved for the **minority community** and another 20 per cent for **schedule castes and tribes**.

The college is managed by **Muslim Educational Foundation**, registered under the Societies Act. The **Principal is the head of the institution** and all important decisions are taken by the College Council. The essential **academic and non-academic committees** are the following: IQAC, Internal Examination Committee, Anti-Ragging Committee, Students Grievance Committee, Internal Complaints Committee, Library Advisory Committee, and Parents-Teachers Association. Further, different clubs, forums and cells like the NCC, NSS, Arts Forum, Nature Club, EDC and IIC contribute to the attainment of the vision and mission of the college

The institution follows a policy of **decentralization and participative management** in its administration. All stakeholders participate in the decision making process contributing to a democratic and participative process of governance

The college management maintains a transparent mechanism for mobilization and utilization of funds and resources.

The college has a **democratically elected students' union** which organises students' activities on campus. Staff Advisor to the college union, a member of the teaching faculty, is in charge of guiding Union activities. Important matters and problems relating to students are brought to the notice of the appropriate authority by the student union. Students' representatives are nominated to various academic and administrative bodies such as the Anti-ragging Cell, Internal Complaints Committee and Discipline Committee.

The welfare of the teaching and non-teaching staff is monitored by clubs and several welfare schemes have been implemented to ensure their well-being.

IQAC monitors institutional quality through various strategies and processes.

Institutional Values and Best Practices

Educational advancement of women is one of the major target areas of the college. Measures for promotion of **gender equity** have been implemented. The Internal Complaints Committee for Prevention of Sexual Harassment of Women at workplace and Women's Cell function in the institution. Ladies hostel, bus facility,

and classes for self-defence, karate, driving, stitching and tailoring safeguard the welfare of girls on campus. Ladies rest room with facility for hygienic disposal of sanitary napkins is provided. Programs on gender awareness, health and fitness, cyber security, general and premarital counselling have also been conducted.

Swachh Bharat Initiatives have been instituted on campus. Nature Club, NSS and NCC create awareness of **green protocol**.

The college offers facilities like ramps, wheel chairs, accessible classrooms and washrooms for differently-abled students.

The college creates an **inclusive environment** which nurtures tolerance and harmony among all students. Special emphasis is given to gender equity. The curricular and co-curricular aspects foster the spirit of secularism, equality, and democracy. Days and festivals special to all communities are celebrated on campus. Inclusiveness is also reflected in course contents and outcomes of common and core papers, which are designed to embrace, cultural, regional linguistic, communal and socio-economic diversities

The daily session begins with college prayer and concludes with national anthem.

National and international commemorative days and festivals of all religions are celebrated on campus.

Best Practice I

Palliative Care programme is an on-going project that provides medical assistance to terminally ill patients. The college has an exclusive ambulance for this purpose. Students and staff offer voluntary service to the programme. Home visits, palliative centre visits, medical camps, supply of food and essentials, training programme for volunteers are the major activities.

Best Practice II

The **empowerment of women** is a commendable initiative of the college. The institution aims at creating awareness among girls of their constitutional rights, gender equity, and the need for self-sufficiency. Classes on self-defence, women leadership, legal awareness, business innovation, sewing, capacity building, health awareness, vehicle driving, etc. are the means of empowerment undertaken by the Women's Cell.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	NAM COLLEGE
Address	N A M COLLEGE KALLIKKANDY KALLIKKANDY PO KANNUR DIST., KERALA 670693-PIN
City	KALLIKKANDY
State	Kerala
Pin	670693
Website	www.namcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Majeesh T	0490-2463067	9447634440	0490-2463067	namcollege@yahoo.co.in
IQAC / CIQA coordinator	Muhammad Ismayil K M	091-9526113145	9526113145	0490-2463067	namiqac2014@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes minority status.pdf
If Yes, Specify minority status	
Religious	MUSLIM
Linguistic	
Any Other	

Establishment Details				
State	University name	Document		
Kerala	Kannur University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	18-07-2002	View Document		
12B of UGC	14-09-2004	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	N A M COLLEGE KALLIKKANDY KALLIKKANDY PO KANNUR DIST., KERALA 670693-PIN	Rural	16.83	6853

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Polymer Chemistry	36	PLUS TWO	English	46	34
UG	BSc,Computer Science	36	PLUS TWO	English	46	42
UG	BSc,Mathematics	36	PLUS TWO	English	46	38
UG	BCom,Commerce	36	PLUS TWO	English	73	73
UG	BA,English	36	PLUS TWO	English	61	61
UG	BA,History	36	PLUS TWO	English	61	61
UG	BBA,Management Studies	36	PLUS TWO	English	71	71
PG	MSc,Computer Science	24	GRADUATION	English	20	9
PG	MSc,Mathematics	24	GRADUATION	English	24	3
PG	MCom,M Com	24	GRADUATION	English	30	29
PG	MA,M A English	24	GRADUATION	English	24	14

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				25			
Recruited	0	0	0	0	3	1	0	4	17	8	0	25
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				24			
Recruited	0	0	0	0	0	0	0	0	7	17	0	24
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	11	3	0	14
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	3	6	0	9
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	0	1	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	1	0	9	2	0	15
M.Phil.	0	0	0	0	0	0	3	1	0	4
PG	0	0	0	0	0	0	7	20	0	27
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	2	0	6
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	328	0	0	0	328
	Female	741	0	0	0	741
	Others	0	0	0	0	0
PG	Male	11	0	0	0	11
	Female	117	0	0	0	117
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	16	20	25	11
	Female	31	31	28	31
	Others	0	0	0	0
ST	Male	3	4	3	6
	Female	16	20	21	13
	Others	0	0	0	0
OBC	Male	36	31	20	23
	Female	167	158	160	150
	Others	0	0	0	0
General	Male	112	84	89	57
	Female	313	297	268	268
	Others	0	0	0	0
Others	Male	169	147	162	164
	Female	314	295	260	223
	Others	0	0	0	0
Total		1177	1087	1036	946

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>NAM College Kallikkandy is a constituent college of Kannur University and follows its guidelines in academic and co-curricular activities. Students of all programmes opt for Generic Electives from a wide spectrum of options offered by Departments other than their course of study. This enhances their understanding of other disciplines and it provides a different experience for them besides enriching the subjects. To give students a wider exposure, college level and intercollegiate level invited lectures and conferences, seminars, special talks organized by different departments give students a deeper understanding of other topics of their choice. In congruence with CBCSS introduced by Kannur</p>
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	<p>University, NAM College offers open courses offered by different departments. This enable the students to familiarize other new disciplines of their choice. As envisaged in the NEP, our faculty members contributed their experience and expertise to enrich the curriculum and syllabi time to time</p>
2. Academic bank of credits (ABC):	<p>Under CBCSS curriculum of Kannur University the credits assigned to courses which are not transferable but with the upcoming implementation of NEP in the academic year 2022-23, students can enjoy bank of credit which will be transferable and interdisciplinary and multidisciplinary in nature. In addition to this , Students will also have multiple entry exit options as per their requirements and convenience.</p>
3. Skill development:	<p>NAM College has been conducting various skill development programs beneficial to stakeholders. It has become a healthy practice to design such programs emphasizing on skill components. For the last three years many certificate and Diploma programs were conducted under the supervision of an academic monitoring committee constituted for the purpose. Special course designed for girls such as Imparting skill in Car driving and Certificate programme on Self Defense attracted women students at large. Furthermore, students' skills are further augmented by frequent interactions with alumni and industry experts. This enhance their preparedness for the world outside the college. Many Add-on programmes meant to upskill students suitable for industry environment in association with reputed organizations are the few to be worth mentioned.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>NAM College encourages learning of multi-languages as second language at UG level. Our national language Hindi in tandem with Malayalam, Arabic and Urdu are taught in the college. Programmes including webinars, seminars, observance of Hindi Malayalam Urdu and Arabic Diwas are offered to encourage language learners and understand the cultural values permeated by the literary works in these languages. For the exclusive promotion Arabic language, NCPUL has accredited NAM College and has been conducting certificate and Diploma programmes in Arabic. This project is an ample testimony of prorogating and ideal culture through the medium of language learning.</p>

5. Focus on Outcome based education (OBE):	The Learning Outcome of Curriculum Framework syllabi prescribed by the Kannur University was formulated with the final outcome expected of students of a particular course at the end of the programme. They are in sync with expectations of the programme and the desired skills and knowledge to be inculcated in students N A M College has implemented outcome-based education with clearly stated Programme Objectives, Programme Specific Outcomes and Course Outcomes. All courses are designed with outcomes centered on cognitive abilities namely Remembering, Understanding, Applying ,Analyzing, Evaluating and Creating new knowledge . This enhances the quality of education being imparted to them and frequent student faculty meetings help align pedagogy to the desired outcomes. Since the affiliating University offers the syllabi based on OBE , the affiliating unit has very limited scope to alter the predetermined objectives.
6. Distance education/online education:	NAM College offers courses in the regular mode only as sanctioned by Kannur University . Online tools and blending learning are used to augment and enhance the teaching learning process. Online classes were held as per directives of the Govt. of Kerala during the lockdown necessitated by the pandemic. Besides, college ensured maximum enrolment in Coursera online programmes both by students and teachers during the covid period. Faculties are encouraged to attend MOOC courses at college which promotes the blended learning system of learning.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	YES
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	YES
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral	NAM College celebrates National Voters Day with various events like debates and awareness programmes under the Electoral Literary Club. The

<p>processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>club highlights that every voter should cast their votes without the influences of caste, creed, colour, and religion, but for the development of the nation. Moreover, this day is observed with the motive of spreading awareness among young new voters. New voters and staff members of NAM College take an oath to uphold the democratic traditions of our country and the dignity of free, fair, and peaceful elections. They also pledge to vote in every election fearlessly, without being influenced by considerations of religion, race, community, caste, language, or any inducement. The Electoral Literary Club and National Service Scheme of NAM College jointly organized a one day voters awareness campaign at Narikkottumala, tribal village near the College, on 22 January 2022. The main objective of this event was to create electoral awareness among the tribal communities of this locality, mainly the Kurichiya Community. NSS volunteers and ELC members encouraged the local people to take part in the coming elections, explained the significance of voting, and the process of registering names in voter lists. Mr. K S Musthafa, NSS Programme officer, led the campaign.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>As part of Narikkotumala visit, NSS and ELC surveyed the participation of the local people in the election using a special survey form. They realized that 25% of the indigenous people do not participate in the electoral activities of the nation and state. Based on that the club members took an initiative to enroll the local people in the electoral list.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>ELC of NAM College always try to strengthen the culture of electoral participation among young voters. Every year the club facilitates enrolling youngsters in the voters list using the NRC facility of the college.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1177	1087	1036	946	950

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 108

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
56	54	56	59	60

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
156.03	60.34	115.86	31.78	84.94

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

NAM College, an aided institution **affiliated to Kannur University**, follows the **general calendar of Government of Kerala, academic calendar and examination schedules** of Kannur University. The college, on the basis of these calendars, prepares **its own academic calendar** specifying the dates of admission, commencement of classes, schedule of internal and University examinations, PTA meetings, arts and sports days at college and zonal levels, students' union events and other curricular, co-curricular and extra-curricular activities. Some of the teachers are **members of Academic Council and Board of Studies of various programmes in Kannur University** and are thus part of the curriculum planning.

At the commencement of each semester, meetings of **College Council, Academic Monitoring Committee, IQAC, staff members** and other bodies are held to prepare **academic calendar and action plans. Department level meetings** are conducted to prepare the **department wise action plans. Master timetable** of the college and **department timetables** are prepared by the **time table committee** to ensure the effective delivery of curriculum.

Offline and Online classes, campus wi-fi and ICT facilities are available for effective curriculum delivery. Student -centric methods like **experiential learning, participative learning and problem-solving methods** are used for effective curriculum delivery. **Seminars, workshops, group discussions, laboratory experiments, field visits, project preparation, collaborative projects with other institutions, study tours and industrial visits** are practised.

The college has followed **Outcome Based Credit Semester System from the academic year 2019-20. Add-on courses** are offered by different departments. The **Central library** of college aids the delivery of academic contents of the curriculum. **Department libraries and linkages with online educational sites like Inflibnet, online archives, online journals and other repositories** help in curriculum delivery.

Academic Monitoring Committee and College Council make with regard to teaching-learning process and assess effective curriculum delivery at the college level. The institution has a well established **documentation system monitored by IQAC**. Documentation is carried out through **teacher's diary, student profile and register for mentors**.

Detailed consolidated **documentation of online classes** through **LMS like Google classroom, Teachmint and live sessions through Meet and Zoom** are carried out using google form. **Feedback collected through syllabus completion report, academic audit report, feedback on curriculum by all stakeholders and action taken report** is displayed on the college website.

The **Institution has an Internal Examination Cell (IEC)** to plan, implement and monitor the **Continuous Internal Evaluation (CIE) process**. The scheme for CIE of students is clearly mentioned in the **Kannur**

university regulations. The University examinations are held at the end of each semester and practical examinations are conducted by the university under the respective board of examinations. **Continuous Internal Evaluation strategies like tests, assignments, quizzes, seminars are conducted as per the calendar and documented according to the guidelines given by IQAC.** Evaluation scheme of each course has two components- **Continuous Internal Evaluation of 20% weightage and external evaluation of 80%.**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 40

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 34.89

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1177	280	150	112	94

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

NAM College integrates crosscutting issues pertaining to professional ethics, gender, human values, environment and sustainability through various courses of **Kannur University curriculum** as well as **student centric, experiential and participatory learning processes** organized by NSS, NCC, clubs and forums.

Gender Sensitivity

6B16HIS Gender and Society in India

ENG4C13 Women's Writing

5B10ENG Women's Writing

2A04ENG Readings on Gender

6B13ENG Women's Writing

The **Women Cell and Internal Complaints Committee (ICC)** function in the college to prevent gender discrimination and to develop value-oriented leadership, **Gender equality is ensured in all activities of student's union, department associations, sports, games, arts, NSS and NCC.** The Women Cell of the college guarantees gender equality through **diverse awareness programs like talks on gender equity, workshops on making eco-friendly paper pen and bags, training in embroidery, cookery, art and craft.** In association with Government of Kerala, WDC conducts **pre-marital counselling classes.** The college provides a **girl's rest room** with requisite facilities. **International Women's Day** is observed every year.

Human Values

2A04ENG Language through Literature-II

6B13ENG New Literature in English

6B14 ENG Indian Writings in English

2A02 ENG Readings on Kerala

3A05ENG Readings on Democracy and Secularism

4A06 ENG Readings on Philosophy of Knowledge

6B14 ENG Indian Writings in English

3A12BBA Personality Development and Policy

5B12BBA Human Resources Management

5B14BBA Organizational Behaviour

The college imparts human values to students through relief measures such as **construction of houses for economically backward people, producing and supplying hand sanitizers, setting up treatment centres during the pandemic period, distribution of face masks, food kit and drinking water distribution in relief camps during floods, Covid 19 awareness and blood donation camps.**

Environment and Sustainability

2A03 ENG Readings on Life and Nature

5D03CH Environmental Studies

4A14COM Environmental studies and Disaster Management

4A14BBA Environmental Studies

6B16 HIS-B Environmental History of India

COM1CO1 Business Environment and Policy

The college has an **environment policy** which demonstrates the importance of sustainable environment. A **biodiversity park** is maintained on campus. The college promotes **green energy use through the utilization of solar power**. Rain water harvesting promotes awareness on **potable water conservation**. The college **observes World Environment Day, Ozone Day, Earth day, Wild Life Day, Water and Sanitation Day and Biodiversity Day** every year.

As part of green campus initiative, **saplings have been planted**. **Swachhta Mission** of the Government of India has been implemented to keep the campus clean and tidy. **Soil and Water Analysis undertaken** by the Department of Polymer Chemistry as an outreach program ensures better environment. **Nature Club and NSS are actively involved in information dissemination, awareness campaigns, and projects to make the campus clean and green**. The campus is declared as plastic free to ensure sustainable environment.

Professional Ethics

1B01COM Management Concepts and Principles

4A14BBA Business Ethics and CSR

6B14COM Auditing and Corporate Governance

The faculty and students are expected to **follow the institute's code of ethics displayed on the college website** and handbook. **Career guidance programs, management fests, inter-collegiate competitions, quizzes, seminars, workshops and exhibitions** are organized to provide awareness on professional ethics.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)	
Response: 73.83	
1.3.2.1 Number of students undertaking project work/field work / internships	
Response: 869	
File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)	
Response: Yes	
File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 91.22

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
454	421	420	349	362

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
508	455	450	403	383

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

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2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 68.78

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
105	104	104	95	90

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
180	145	157	132	110

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 21.02

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The college provides an effective platform for students to develop their skills, knowledge, values and attitude to shape their behaviour in the desired manner through student centric methods.

Experiential Learning And Participative Learning

- Well-equipped **laboratories are arranged for practical classes.**
- All departments conduct **certificate courses and add-on courses.**
- Department of Polymer Chemistry conducts an **add-on course on Water Quality Testing**
- All departments organize **industrial visits, field trips and internships to major chemical, industrial and technologically important firms and laboratories.**
- The Department of History follows **observative learning methods by conducting field trips to various historical and excavation sites, to enable students to understand the historical importance of places and people.** The students are asked to **prepare a project report of their visit to historical places.**
- Departments of Polymer Chemistry, Commerce and Computer Science organise **internships, field visits and advanced practical sessions.**
- **Team work, seminar presentation, group discussion, case analysis** are practised.
- **Interaction with tax consultants, chartered accountants, financial experts and leading entrepreneurs are organized** for students of Commerce and Management Studies.
- **Peer teaching sessions** are organised.
- **Debates, panel discussions, presentations, mock interviews, extempore and elocutions, plays and skits are conducted.**

- **Creative writing, student manuscripts, magazines and wall magazines are some student activities.**
- **'Historia,'** conducts discussions, speeches and debates on contemporary issues.
- 'Historia' also hosts **'T-Talk'**.
- The Department of English has made **two short films** and also **conducted film festivals 'Melange'**.
- Events **with journalists, researchers, and other illustrious scholars** as the resource persons are conducted by **Englora English Club**.
- Department of Commerce organized **Inter-collegiate Management Meet (ENCORE)**.
- **Films and posters were designed** to raise public awareness on Corona virus.
- **The college publishes a newsletter 'Reverberate' in which content writing, editing and typesetting works are managed by students.**

Problem-Solving Methods

- **Project method** is encouraged by all departments
- The students participate in **question-answer sessions, quizzes, brainstorming sessions and debates.**
- Add-on courses related to **Python Software, Data Analysis, Digital Marketing** are offered.
- Students' classroom interactions are augmented by **giving problems after completion of each topic.**
- Students are **motivated to join various courses and to participate in various inter collegiate and intra collegiate technical fests** and other activities such as debates and presentations.
- Mathematics Department **uses Python software and graph theory.**
- **National level hands-on-training on IoT** was organized with international student participation.
- **Business quiz (QUIZNOS)** helped students to **develop management skills.**

ICT enabled classes

- All faculty members in the college **use ICT & E-resources**, in addition to the chalk and board method, to enhance the quality of the teaching learning process.
- **Desktop, laptops and printers are arranged** at the Computer Lab and all departments and are accessible to students.
- **Projectors and Smart Boards are installed** and used in all classrooms/labs
- The college **seminar hall is equipped with ICT facilities.**
- **Online Classes are conducted** via Google Classroom, Zoom, Google Meet etc.
- Teachers and students **use INFLIBNET as a Digital Learning Resource.**
- Campus is **Wi-Fi enabled.**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 98.28

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
57	55	57	60	61

File Description

Document

Upload supporting document

[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 61.4

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
36	39	39	31	30

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

As CBCS was introduced by Kannur University in 2010, the evaluation system was modified to incorporate internal assessment. The College Academic Monitoring Committee ensures the time-

bound, smooth and transparent implementation of Continuous Internal Evaluation (CIE). CIE has different components such as **internal examinations, assignments, attendance, seminar and viva voce**, with fixed weightage to each component.

The college meticulously adheres to the **norms and criteria laid down by Kannur University**. Working with the criteria provided by the University, the college has framed a system of internal assessment which incorporates accuracy and transparency.

At the beginning of each academic year, Principal convenes a **meeting of the AMC and Heads of Departments to discuss the commencement and modes of conducting the internal evaluation**. The **schedule of internal assessment** is prepared by departments following **the framework of the College Academic Plan**. Strict invigilation is maintained in the examination hall to prevent malpractice. The college has an **internal examination cell** which observes the whole CIE process along with the Academic Monitoring Committee

- Notification of examinations, preparation of schedules, setting of question paper, printing and packing, allocating the invigilators, valuation of answer scripts, room allocation are the **responsibilities of Internal Examination Cell**.
- A teacher from each department **is assigned the responsibility of Department Coordinator of CIE**.
- The **coordinator along with the HoD will monitor** the CIE of department.
- Internal assessment **is conducted at periodic intervals**.
- College **conducts two internal tests, mid semester examination and model examination in each semester**.
- The **students are informed of the methods of CIE** and External evaluation in advance.
- Students and staff are provided with an **academic cum examination calendar containing the tentative schedules of examinations**.
- **OBE question papers** are designed by all departments.
- Students are given chances **for re-examination on request if they cannot attend the scheduled examination for genuine reasons**.
- The **answer scripts are valued and returned to the students for self-evaluation and the marks awarded are recorded and displayed to ensure transparency**.
- **Vigilance squad headed by senior staff and CCTV surveillance camera ensures the effective conduct** of examinations.
- **Assignments are evaluated, returned and the marks are recorded**.
- The importance of **attendance and classroom participation is informed well in advance**, and discussed in the tutorial hour.
- Each class maintains a separate course attendance register in which attendance is recorded every hour.
- The **attendance of each student is displayed on the department notice board** at the end of every month.
- The **consolidated internal mark list for each course is prepared according to the norms of the university**. The students are asked to verify the marks and affix their signatures to **ensure that they have no grievance**.
- The institution has a **three tier grievance redressal mechanism** for internal evaluation (Department level, College level, and University level).
- The institution has a **policy of grievance redressal for internal evaluation**.
- The consolidated mark list is prepared, **scrutinized through a four tier mechanism** (Student,

Tutor, HoD and Principal) and uploaded to the university portal.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

As per UGC recommendations, **Kannur University has implemented the norms and principles of Outcome-Based Education (OBE)**. The institution has taken initiatives to introduce OBE with a view to help the students acquire knowledge and skills on the successful completion of each programme. The Programme Outcomes (POs), the Programme Specific Outcomes (PSOs) and the Course Outcomes (COs) are well defined by the institution and communicated to teachers and students.

- The college website has displayed the POs, PSOs and COs and they have been printed in the college academic calendar
- Hard copy of syllabus containing learning outcomes is available in all departments and displayed on website
- The importance of the POs and COs is communicated to the teachers by the Academic Monitoring Committee at College Council meetings and staff meetings.
- Outcomes are communicated to students in the induction programme, tutorial meetings, class sessions and library hours.
- The outcomes are widely propagated and publicized by displaying them on the notice board. They are also communicated to parents at PTA meetings.
- Course Outcome (CO) attainment of each course is identified by the respective department council and keeping in mind the **six cognitive learning levels of Bloom Anderson Taxonomy, suitable action verbs are used to communicate the course outcome** to the students.
- Each course has a defined set of course outcomes and corresponding evaluation criteria.
- The performance of the students in the examinations during the semester in each course is used to compute the level of attainment of the POs and PSOs through the mapping of questions to COs and COs to POs and PSOs.
- CO, PO mapping is systematically done by all departments and **outcome attainment is calculated using professional computing algorithm** developed by the Computer Science department.
- The college also tries to attain the course outcomes and program outcomes through **indirect methods**.
- **Formative assessments of Kannur University in theory, practical examinations, internal examination and viva voce are also used for outcome attainment evaluation.**
- Outcome attainment is also calculated **through PG and UG project evaluation.**

Feedback collected from stakeholders are used to analyse the student performance and outcome attainment. Remedial measures are effectively implemented to improve outcome attainment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 56.19

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
214	202	179	164	140

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
370	324	308	294	304

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.67

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 9.47

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
4	2.04	1.02	1.17	1.24

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

- A fertile environment conducive to knowledge generation, exchange, and innovation has been developed in the college.
- The **NAM Center for Research and Local Development** was established in the College in 2019 to promote **creative research in socio-economic and cultural aspects of Kallikkandy** and the adjacent areas. At least **five working papers are published** each year in various disciplines.
- The Department of History maintains a platform '**Historia,**' which organizes discussions (**T-Talk**), speeches and debates on contemporary issues.
- A **study on the socio-economic and cultural changes among tribal folk in Narikkottumala** was conducted by students of the History Department.
- The **Induction programme** of the institution includes **orientation to the innovation ecosystem** on campus.
- The History Department maintains a **museum** of archaeological value which helps students in reviving **indigenous historical Indian knowledge**.
- The Department of Computer Science **maintains a question paper bank accessible to students** to ensure effective transfer of knowledge.
- **National level hands-on training on IoT** was organized **with international student participation**.

- The Department of English has made **two short films** as a part of their course of study and has **conducted a film festival ‘Melange’**.
- An **interactive session with Mr. Jithu Kolayad (Director, Screen writer & Cinematographer)** was organized to nurture creativity in film making.
- **Englora English Club** has hosted events with **journalists, researchers, and other illustrious scholars** as resource persons.
- Department of Commerce organized **Inter-collegiate Management Meet (ENCORE) and Business Quiz (QUIZNOS)** to help students **develop management skills**. They also organized **interactive sessions with successful entrepreneurs and innovators to motivate students** to be future entrepreneurs. A **good number of alumni are successful entrepreneurs in India and abroad**.
- All departments of the college organized webinars and invited speeches on pertinent issues during the Covid -19 pandemic.
- **Students were trained in the manufacture of masks and sanitizers** by the Department of Chemistry, NSS, and NCC.
- Students **brought out films and designed posters** to raise public awareness about the Corona virus.
- Every year, **the college publishes a newsletter 'Reverberate' in which content writing, editing and typesetting works are managed by students**.
- As part of the Swachata Packhwada campaign, NCC unit of NAM College conducted a **One-day Plastic Collection Campaign in the College**.
- To enhance life skills, the Women’s Cell organized a **training programme on sewing**. Sessions were organized to teach students **to make items useful in daily life**.
- **Articles such as paper pens, paper bags and flowers, soap and soap powder** were made by various clubs and distributed among the students.
- **Institution’s Innovation Council (IIC) and Institutional Entrepreneurship Development Centre (IEDC)** established as per the norms of the Innovation Cell of the Ministry of HRD, Government of India and Start up Mission, Govt. of Kerala respectively are active in the college.
- During 2020-21, IIC conducted several activities including **orientation programmes on NEP which focused on innovation and entrepreneurship**.
- The Council at the institutional level has **signed MoUs for internship with Zeephasys, USA**.
- IIC has **received a good rating for activities** organized in 2020-21.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 46

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during

last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	12	10	2	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response:** 0.31**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	11	8	4	5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.04**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	0	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

- Extension activities of the college are designed to **promote participation of the students in the social sphere to benefit and empower the larger community and to instil humanitarian values in students.**
- The institution organised extension activities that aimed at **the holistic development and sensitisation of the students to social issues.**
- The main **beneficiaries** of the extension activities are the **people of Trippangottur Panchayath.**
- Most of the extension activities are operated through **NCC, NSS, Red Ribbon Club, Nature Club, Women's Cell and Alumni Association.** All **departments of the college** devote themselves to this effort.
- **Extension activities** are chosen by departments with a view to enhancing the responsibility of students to society and also **to transform classroom knowledge into practical application in the social sphere.**

Various activities undertaken during the period.

- 1.Swachh Bharath Initiative - Swachhta Pakhwada programme
- 2.Unnath Bharath Abhiyan
- 3.Blood donation camps
- 4.Aids day programmes
- 5.Medical camps
- 6.Pain and palliative activity
- 7.Environment awareness programme
- 8.Book distribution to neighbouring schools
- 9.Home for Homeless
- 10.Relief for Flood Victims
- 11.Mask Distribution
- 12.Rain harvesting pits
- 13.Anti-drug Day
- 14.Fit India Movement
- 15.Vigilance Awareness Week celebration
- 16.Cancer Awareness class
- 17.Reading Day programme
- 18.Dengue fever awareness
- 19.Hospital cleaning
- 20.Panchayath library cleaning

21. Anganwadi cleaning
22. Waste management survey
23. Old age home visit
24. Food distribution
25. Cloth distribution
26. Kidney ailments detection camp
27. Energy Conservation Rally
28. Urjakiran programme

- Swachh Bharath Initiative – Swachhta Pakhwada programme was designed to nurture confidence and self-respect in the student community as well as respect for others.
- Programmes under this initiative influenced the perception of students and created awareness that cleanliness is the main requisite to maintain a healthy lifestyle and standard of living.
- Food Relief Programme designed to prevent hunger through the generosity and kindness of humanitarians from all walks of life contributed to build a hunger-free society.
- Medical camps provided free eye care and general health check-ups, and offered further free treatment to patients who required surgery.

File Description	Document
Upload Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

- NAM College Kallikkandy constructed a house at Vilakkottur in Tripangottur Grama Panchayath in 2020 as part of the *Home for Homeless Campaign* for flood victims. In this regard, the institution got a recognition letter from Tripangottur Grama Panchayath.
- As part of *Helping Hands to the Flood Victims (Home for Homeless Campaign)* of our institution, two houses were constructed at Thavinhal Grama Panchayath, Wayanad district of Kerala State in 2020. A recognition certificate was received from Thavinhal Grama Panchayath for this relief work.
- The college received a Certificate of Recognition for *No Drugs Campaign* held at Thrippangottur Grama Panchayath during 2018. This campaign was meant to create awareness about the harmfulness and after effects of using drugs, especially in youth. It was a one-week long programme including pamphlet distribution, talks and video demonstration.
- In the same year, the college staff and students engaged in *Flood Relief Activity* at Wayanad district of Kerala State on 21 August 2018. As part of this relief work, houses were cleaned and food, dress and sanitary items were distributed by the NSS volunteers. The college received a Certificate of Recognition for Flood Relief Activity from *Manathavady Bar Council*.
- Polymer Chemistry Department of the College conducted a water analysis programme on 21st and 22nd September 2017 in Thripangottur Grama Panchayath as part of the campaign '*Caring for all Life under the Sun*'. The programme was meant to ensure the quality of drinking water in the Panchayath area. Around 500 samples were collected from different regions of the

Panchayath and parameter wise reports with remedial measures were also distributed in the form of pamphlets. For this activity, a **Recognition Certificate was issued by Thriprangottur Grama Panchayath.**

- The institution received a **Letter of Recognition from Thrippangottur Grama Panchayath for the repair of a house in the vicinity of the College, during March-2018.** This activity was a part of charity work offered by the NSS volunteers of the college.

As part of the campaign '*Pure Water for Good Health*' the **Department of Polymer Chemistry conducted a water analysis programme during 2017** in different areas of Thriprangottur Grama Panchayath. For this activity, the college received a **Recognition Certificate from Thriprangottur Grama Panchayath.**

File Description	Document
Upload Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 56

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
22	13	04	02	15

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 14

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

- **42 classrooms** spacious enough to conduct seminars and invited lectures
- Classrooms furnished with lights, fans, black/green board, table, podium, chairs, **LCD projectors, smart projectors and interactive boards** to provide a **blended teaching learning experience**
- **Open classroom** located in an **oxygen rich area** of the campus
- **133 computers** available for students and faculty members
- **Wi-Fi campus with 200 Mbps speed** accessible to all
- **Seminar hall with capacity of 250 seats for conducting seminars, workshops, invited talks and cultural activities**
- Physical facilities in each department include **toilets, computers, internet and printer**
- **Five functional laboratories** in the college which provide opportunities for **experiential learning to students**
- Department of Computer Science has **UG and PG labs with 88 computers**
- Department of Commerce has a **computer lab with 10 computers**
- **Language Lab with 25 computers** to enhance the **linguistic skills of students**
- All computers in the laboratory **connected to LAN**
- Department of Polymer Chemistry with well-equipped laboratory with important instruments - **Kipps Apparatus, Water Analyser, Centrifuging Machine, Electrical Weighing Machine, PH Meter, Incubator and Colourimeter**
- **Network Resource Centre established** with the financial support of UGC to create awareness and give exposure to students about the use of computers in various activities like finance, examinations and project work
- Well-equipped **Fitness and Gymnasium Centre (under XI Plan of UGC)** under the aegis of Department of Physical Education, **equipped to cater to the fitness of all stakeholders of the college**
- **Yoga and Meditation centre** where yoga training sessions are conducted for students and teachers on a regular basis.
- **Open auditorium with capacity of 2000** on campus
- **Fine Arts festival organised in college every year** with special focus on **Indian ethos and culture** with maximum participation of students
- **Fine Arts Teacher and Student Coordinator** to monitor Arts Fest at College, University and Inter University Level
- **Hired trainers** to give coaching for cultural events
- **Cultural event organized by College Union** as part of Union Inauguration
- Cultural programmes conducted by departments in connection with Association Inauguration
- **Well-maintained playground with 400-meter track and a multipurpose indoor stadium with Badminton, Volley Ball and Basketball courts** built with **financial assistance from UGC**
- **Sports and games organized every year** with the support of Students' Union
- Facilities for **Football, Volley Ball, Cricket, Long Jump, High Jump, Javelin Throw, Discus Throw and Shot Put**

- **Sports facilities for the public** who wish to utilize this facility for their recreation and health benefits
- **Coaching for Cricket, Volleyball, Football, Hockey, Wrestling, Table Tennis, Tennis, Kalarippayattu, Chess, Judo and Taekwondo** provided by college Physical Education Trainer

File Description	Document
Upload Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 65.27

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
104.52	46.00	77.48	3.95	61.07

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

- NAM College Library has been supplementing the teaching-learning process of this institution since its inception with the motto **“Right information to the right user at the right Time”**
- The library building is functional and modular in construction with an **area of 5812 sq. ft. (540 sq.mtrs.)**
- The library is **fully automated using Bookmagic ILMS software** (Version 5.0, Year of automation – 2014)
- Student & Staff Membership Entries, Book Entries, Book Issues & Returns, Book Renewal, a Book and Reservation entries are carried out through ILMS
- **OPAC (Online Public Access Catalogue) facility is available to search for books.**
- A **website exclusively for the library** has been maintained where previous years' question papers

and links to various OER are provided

- **e-resources can be accessed through the college website** where a separate page has been allotted for the library
- **A high-speed internet connection is available in the library** for online reference.
- NAM library has **a mobile app for Anywhere Library Access**
- Books are arranged in the shelves according to **Dewey Decimal Classification (DDC)**
- Follows **Barcode Based Gate Register System**
- A separate section has been maintained in the library to access e-resources
- **Access to e-resources** has been provided **through INFLIBNET**
- College Library has **subscribed to NLIST** to provide access to e-resources
- Subscribed sufficient **periodicals in various disciplines** and categories
- **Subscription to e-journals, e-books, and e-Shodhsindhu** is also available
- Students and teachers have **access to Shodhganga**.
- **A collection of 13,357 volumes** including textbooks and reference books is available
- Library services include book lending, library orientation, referral service, career guidance, and internet browsing
- **Wi-Fi connectivity** is available **for smooth access to e-learning resources** of the NLIST ensure seamless access to information
- The college follows **a centralized library system**. Besides, **reference facilities are also available in all departments**
- The Library Advisory Committee(with the Principal as Chairman, the Librarian as Secretary, representatives from HoDs, and one representative from students as members) lays down the policy and programme for the functioning of the library
- Every year, as per the directions from the **Library Advisory Committee**, the college Management places orders to purchase new books and journals
- The total amount spent by the institution for the purchase of books and journals **for the last six years is Rs. 7,74,554**
- Regarding the purchase of books and journals, an amount of Rs. 2,38,547, Rs. 2,35,084, Rs. 82,211, Rs. 1,69,844, Rs. 18,233 and Rs.30,635 has been spent during 2016-17, 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22 respectively
- The library's per-day usage is calculated using a barcode-based gate register system.
- Students and teachers **use the library and its resources through offline and online modes**
- During the Covid-19 pandemic, the majority of students and teachers were using online library resources through the library website and mobile app
- The average per day offline use of the library in the academic year 2021-22 is 41, 2020-21 is 15, 2019-20 is 22, 2018-19 is 24, 2017-18 is 43 and 2016-17 is 78

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

- The institution ensures availability of contemporary IT facilities in the campus as envisaged by its **ICT Policy and Infrastructure Development and Maintenance Policy**
- Every year, the resources related to IT facility are upgraded as per the **suggestions given by the college ICT Cell**
- **IT has been amalgamated into the college admission, teaching – learning, evaluation and administrative processes**
- At the beginning of every academic year, the college Management ensures that IT facilities are effectively functioning in the institution
- IQAC of the college has developed a **Standard Operating Procedure for IT infrastructure augmentation and maintenance**
- The college has a **Network Resource Centre** for high-speed internet access to students and staff. NRC is equipped with computers, printer and scanner with the latest configurations
- **The college campus is Wi-Fi enabled; latest Wi-Fi routers are installed** in required places to ensure uninterrupted signal availability
- The entire campus is connected with **Local Area Network (LAN)**
- **All departments are networked through LAN**
- The college and its premises are under **CCTV surveillance with the deployment of 52 cameras and two monitors**. The footages can be stored in the server for one month.
- The college office is automated with **Total Campus Solution (TCS) software**, for administration and academic purpose, developed and updated by **Meshilogic Software Company** on Annual Maintenance Contract
- The Library is also **automated with the Bookmagic ILMS software**. The college has entered into a contract with the company for annual maintenance and updating the software
- The library has OPAC facility, **Barcode Based Gate Register System**
- NAM library is updated with **a mobile app for anywhere library access**
- Departments have essential ICT tools like computers, printers, projectors, electronic podiums, smart classrooms with smart board, LCD projectors, internet connectivity and laptops
- **Online attendance and continuous evaluation management system is installed** in the central server and is accessible to all departments
- Students and faculty have **access to resources of INFLIBNET**, supervised by the college library
- The ICT facilities are protected by **centralised UPS system the regular maintenance** of which is ensured through AMC with the company
- The institution has **a total of 133 computers** for students and staff **with latest configuration**
- The UG and PG departments of Computer Science have sophisticated computer labs **with 88 computers updated with Solid State Drive (SSD) and latest processors**
- Commerce Department has a computer lab with **10 computers in which Tally software is updated from time to time with original versions**
- The Language Lab of the college is **updated with 25 computers with latest version of software**
- College **Public Address System is updated with latest technology**, providing connections to all classrooms, halls and departments

- The institution regularly **updates internet connection every year**

Current internet band width is 200 Mbps. The internet service provider is BSNL

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 8.85

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 133

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 34.73

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
51.51	14.33	38.38	27.83	23.88

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 59.78

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
774	510	477	603	742

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 37.05

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1177	294	121	195	138

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 35.68

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
145	137	116	101	73

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
370	324	311	294	304

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 89.47

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	5	3	3	4

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	5	3	3	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 58

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	6	10	10	18

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
09	09	11	09	11

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- **NAM College Alumni Association KNR/CA/453/2014 is the registered alumni association of the college which strives to create and enrich a lasting bond between old students and their alma mater**
- **The objectives of the association are to foster and perpetuate friendship and co-operation among the Alumni**
- **The Alumni Association of the institution functions as a three-tier system through central,**

regional and departmental alumni associations

- The association has two **chapters in gulf countries** (UAE and Qatar)
- The Qatar and UAE chapters of the alumni conduct annual **get-together programmes for batches of different years**
- **Year wise and department wise** meetings are held in the college annually
- Many of the alumni are **well-placed in India and abroad** in the government and private sector
- A good number of alumni are **professionals, notable politicians, social activists and successful entrepreneurs carrying on their own enterprises in India, abroad and contributing to national development**
- A large number of alumni work in **Europe and Middle East countries**
- Commerce alumni established a **book bank facility** in Commerce Department
- Alumni provides **financial support to the college** to conduct various academic and non-academic activities
- The association has actively **contributed to their alma mater academically and financially in the past years**
- **Financial contribution of the alumni for the last five years is Rs. 14, 53, 990.** It includes a contribution of **Rs. 11,11, 290 to the extension activities of the college** for construction of houses in flood affected areas of Wayanad and Kannur district **and Rs. 30,000 for repairs and maintenance of sound system in the seminar hall.**
- Alumni of the Department of Commerce contributed an **LCD projector and a colour printer** to the department.
- **Alumni interacted with** newly enrolled students during the induction programme to motivate them.
- **Two cash awards were instituted for meritorious students** in the Departments of Computer Science and Commerce in memory of Late. Lisha (B.Sc. Computer Science Student) and Late. Mahroof (B. Com student).
- In the academic year 2018 -19, **Dr. Shafeer Kalathil, research fellow of Cambridge University** and an erstwhile student of the Department of Polymer Chemistry delivered an inspiring talk to the students as part of **‘Meet the Alumnus’ -Annual Lecture Series** by prominent Alumni, a **signature programme to enrich advanced learners in the student community.**
- **NCC Alumni members participated in Independence Day and Republic Day celebrations** to develop patriotic fervour among cadets.
- Alumni association organizes **farewell programmes for retiring teachers and non-teaching staff** with a tagline **“GURU VANDANA”**
- Alumni donated **learning devices (mobile phones) to financially backward students** during the COVID-19 outbreak.
- Lectures of the **Certificate Course in Detergent and Soap Making** offered by Department of Polymer Chemistry were delivered by alumni.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

- NAM College, Kallikkandy was **established in 1995** with **goal of imparting quality education to students** belonging to different communities, especially the minority communities in the rural area.
- The college **aims at an integrated and unified education to make students morally upright, socially committed and nationally dedicated citizens and to uplift and empower the backward rural population of the Panoor area** in the social and educational arena.

Vision: Education for Intellectual formation, Liberation, and National Integration.

Mission: To impart quality education to students belonging to different communities, especially the minority community in the rural area, and equip them to achieve and manage the latest requirements of living through innovation and updating, and in unison to buttress intellectual and moral strengthening of the youth to act as a creative force in the process of nation building.

Governance and Leadership

- The Institution is under the governance of **Muslim Educational Foundation (MEF), Panoor which is the highest decision-making body of the college**
- **The Principal is the head of the institution** and acts as an **intermediary between Management and various stakeholders**
- **College Council**, the decision- making body of the college is supported by the Management committee to facilitate the smooth functioning of the college
- The college exhibits **fairness in the student admission procedure**
- **HoDs plan the concerned Programme with the support of other faculty members** as per the **guidelines of IQAC**
- **Department staff meetings and General Body meetings** are conducted at regular intervals **to review the progress of the institution and to discuss corrective measures**
- **PTA monitors the functioning of college and provides support** to all activities.
- The college provides a conducive environment and excellent opportunities for students to organize and participate in various curricular and extra-curricular activities **through various clubs**
- The transaction of knowledge to the student community is ensures.
- **NCC, NSS, Students' Union have been established to make students understand their role and duties in society**
- The college develops commitment to nation building among students in tune with the mission and vision of the institution

Decentralization and Participative Management

- Decentralization and participative management are ensured in the governance of college
- **MEF governs the college as per the regulation of the UGC, Government and Kannur University**
- **The Management frames policies and strategies of administration and the Principal manages the academic and day-to-day administrative activities**
- **The Principal ensures decentralization and participative management through different councils, committees, clubs and forums of the college**
- **College Council, IQAC, Academic Monitoring Committee, Internal Examination Committee, Purchase Committee, Anti-ragging Committee, Anti-harassment Committee, PTA, Women's Cell, Grievance Redressal Committee and Student's Union play an active role in the governance and development of the college**
- **All institutional developmental activities are discussed before a final decision is made**
- **The decisions taken in the College Council are implemented at the department level through the respective heads of departments with the support of faculty members**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

- NAM College Kallikkandy is established with a clear vision and mission to uplift the socially and educationally backward rural community, especially the minority community.
- Since it is a govt. aided institution, the **college has to follow the prevailing rules, regulations, policies and procedures in the administration, management, appointment and service rules etc. laid down by both central and state governments, UGC, Kannur University and other regulatory authorities.**

Management Committee

- **The College is under the governance of the Muslim Educational Foundation (MEF), Panoor.** The governing body constituted by MEF is the top decision-making body of the college.

Principal

- **The Principal, the head of the institution is responsible for the administrative and academic governance of the college** and acts as an intermediary between the management and various stakeholders.

College Council

- **College Council is constituted as per the prescribed regulations and acts as the decision making as well as the advisory body of the college.**

IQAC

- **The IQAC is constituted under the leadership of the Principal as per NAAC regulations to promote quality enhancement in the institution.**
- **The IQAC ensures the quality of academic and non-academic activities. The objectives are to encourage self-evaluation, promote innovation and improvement in the academic and administrative performance of the institution.**

Head of the Department and Tutors

- **The HoD ensures that all the activities of the Department are conducted regularly as per the academic calendar.**
- **Student attendance and internal evaluation within the department, are monitored by the class tutor.**
- **Class-wise PTA meetings and academic progress analysis reports are steered by the respective class tutors and supervised by the HoDs.**

Service Rules

- **The appointment of staff in the institution strictly follows UGC regulations and Govt. of Kerala service rules.**
- **A transparent and merit-based selection procedure is adopted.**
- **Faculty members on contract are appointed based on their academic qualifications and performance in interview.**
- **Promotion criteria of teaching staff are monitored by the IQAC and the documents are forwarded to the Principal.**
- **All service matters connected with leave, travel allowance, pay scales, career advancement, promotion, pension etc. of regular teaching and non-teaching staff are carried out in accordance with the existing rules and regulations of UGC and Govt. of Kerala.**

POLICY

NAM College Kallikkandy has defined its policies in order to guarantee that every activity in the institution is done with the sole purpose of ensuring that the institution meets its goals. The policies implemented are **Environmental Policy, Inclusive Policy, Quality Policy, Gender Policy, Student Grievance and Redressal Policy, Divyangjan Policy, Resource Mobilization Policy, IT Policy, Staff Welfare Policy, Infrastructure, Utilization and Maintenance Policy and Research Policy.**

In addition to this governance hierarchy, there are many academic and administrative bodies functioning in the college. It includes **College Development Council (CDC), Academic Monitoring Cell (AMC), Admission Committee, University Examination Cell, College Purchase Committee, ICT Monitoring Cell, Library Advisory Committee** etc. The college office has a **Total Campus Solutions Software** developed by **MESHI LOGIC** for administrative governance and **SPARK** online software of the

Government of Kerala for pay roll management of employees.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The institution ensures a cordial and favourable environment to all staff members and considers all of them as members of NAM family. Therefore, different kinds of welfare measures are effectively implemented for the benefit of both teaching and non-teaching staff of the college.

Staff Club

- **Staff Club functions for the welfare of both teaching and supporting staff.**
- It organizes various programmes to encourage the spirit of oneness and unity among employees
- The club **organizes family outings, get-togethers with the family of retiring staff and common celebration of festivals**
- Staff Club **extends financial and non-financial support to the needy employees** and people of the surrounding areas through charitable ventures
- The club mobilises funds by collecting monthly subscriptions from permanent staff members for different activities
- **The Club also honours teachers acquiring higher academic qualifications and notable achievements**

Welfare Schemes

Different welfare schemes are available for teaching and supporting staff

1. Provident Fund (Kerala State Private College Staff Provident Fund)
2. Casual leave, medical leave, maternity / paternity leave.
3. Group Insurance Scheme (GIS) and State Life Insurance Scheme (SLI)
4. Canteen facility and food at subsidized prices
5. Books and stationery items are available at lower prices at the Cooperative store.
6. Transportation facility at reasonable cost
7. Gymnasium
8. Financial assistance for marriages and house constructions.
9. Advance salary for the newly appointed staff till they receive their approved salary.
10. FDPs and Workshops for the staff to help them in career advancement.
11. Duty leave to attend officially sanctioned Seminars and Workshops
12. Special parking area on the campus for teaching and non-teaching staff.
13. Free Wi-Fi facility for all staff
14. Indoor stadium
15. Accommodation facility for lady staff members
16. Comfort room for lady staff
17. Free uniform for security guards
18. CCTV cameras for ensuring safety and security of staff
19. Library facility is available for the staff even after the regular working hours
20. Identity card for the staff
21. Games and cultural events are conducted to enhance physical and mental strength

Performance Appraisal of Teaching Staff

- The college has a **prescribed mechanism for evaluating the performance of faculty members**
- Every year **IQAC collects self-appraisal forms** to improve the quality of faculty members
- All faculty members are **required to submit self-assessment forms in the PBAS format based on the API score**. Such a self-evaluation assists the teachers to assess their performance and compare it with other teachers in their department or college, in order to help them to identify and improve their level of performance
- At the end of each semester, **feedback is collected** through questionnaires from each student related to teaching competence, ability and performance of each teacher
- **Feedback received from different stake holders is evaluated by the HoD and Principal and corrective measures are taken**
- **Student Satisfaction Survey is conducted** at the end of each academic semester
- The **performance of non-teaching staff is evaluated** by the Principal through observation

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and

towards membership fee of professional bodies during the last five years**Response:** 11.93**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	3	21	3	5

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years****Response:** 89**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
51	62	68	59	35

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	4	5	9	4

File Description**Document**

Upload supporting document

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Institutional data in the prescribed format

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6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

- N A M College follows a **well- planned and systematic strategy for fund mobilization**
- The college maintains a **transparent and accountable financial system for effective utilization of resources and funds**
- The college requires funds for salary, infrastructure development, organizing and participating in curricular, co-curricular and extra-curricular activities at college, university and inter-university levels, providing scholarships and other kinds of financial assistance
- As an aided institution, **the major fund source is assistance from the Government of Kerala, Management, PTA and Alumni**
- **The college sends a proposal seeking grants from various government and non-government agencies** regularly. Efforts are also made to generate **funds for infrastructural development from philanthropists**
- **The Governing body of the college coordinates fund mobilization and effective utilization for infrastructure development**

Sources for College funds

1. **Grant-in-Aid from Government:** Financial assistance from the Government of Kerala for salary of staff and non-teaching staff
2. **Scholarships:** Scholarships and grants for students from different departments of state and central government
3. **Funds from University** for conducting examinations
4. Contributions from staff and non-teaching staff for providing scholarships
5. **Funds for NCC and NSS** activities
6. **PTA and Alumni fund**
7. **Funds provided by the Management**
8. **Tuition fee collected from self-financing programmes**
9. **Fund from UGC**

Utilization of Funds

- **Management funds are utilised and accounted by the office of the Management Committee**
- **The funds are utilized according to various sections**, such as salaries of the temporary staff, infrastructure maintenance, staff welfare and student welfare
- **Government funds are utilised according to the directives in purchase manuals, orders and circulars from the Government of Kerala**
- **The purchase committee seeks quotations from vendors, scrutinizes the purchase procedure and monitors the effective utilization of Government funds**

Financial Audits

- All daily transactions are cleared by the accounts section and verified by the secretary of the Management Committee
- The management funds and other funds sanctioned are audited internally as well as externally
- The internal audit of management accounts is done regularly by the treasurer of the committee
- External audit is done by chartered accountants
- Internal audit of Government funds is done by the faculty of the Department of Commerce
- External audit of Government funds is done at the following three levels:

1.The Deputy Directorate of Collegiate Education: Deputy Directorate of Collegiate Education audit team visits the college and verifies all financial documents related to the Government funds utilized by the college. After clarifications and corrections from the college authority, the final accounts are settled.

2.The Accountant General (AG), Kerala: The AG, Kerala periodically conducts verification of all documents of accounts sanctioned by the Government. Their recommendations and directions are also included in the final settlement.

3.Chartered Accountant: Accounts for all special grants and funds sanctioned by the Government/UGC are verified by the chartered accountant. The chartered accountant sanctions the utilization certificate and the same is submitted to the concerned sanctioning authorities.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Internal Quality Assurance Cell (IQAC) was established in the college in 2014. The foremost aim of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. At the beginning of each academic year, IQAC prepares an academic action plan and calendar to improve academic aspects and other functional areas of the college. Co-curricular activities and infrastructural development is also monitored regularly and proper instructions are given to the concerned authority. The quality of the institution is periodically assessed.

The IQAC uses the following strategies for quality enhancement

Feedback System

- **Curriculum Feedback** is collected from **students, teachers, parents, employer and alumni**
- **Feedback on teachers** is collected from students regularly
- **Student Satisfaction Surveys** are frequently conducted to assess the level of their satisfaction

Result Analysis

- **University and Internal Examination results are analysed and programmes are chalked out to improve the pass percentage** of each course
- **Analysis of University examination results** through convening of frequent staff meetings, PTA meetings and meetings of other committees and cells **have helped in assessing the achievement of learning outcomes**

Strategies and Process

- IQAC has introduced special initiatives to improve **documentation process** in the college under the leadership of coordinators at college and department levels.
- It has introduced **e-governance system** in the college
- IQAC of the college organizes **FDPs, Seminars, Workshops, Capacity Building Programmes, Skill Enhancement Programmes, Career and Placement Drives, Linguistic Festivals and Programmes Fostering Innovation, Research, Entrepreneurship, IPR, Gender Sensitization, Environment, Human Values, Professional Ethics** etc.

IQAC reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

- It **monitors and reviews the entire teaching learning process** of the college at periodic intervals **through feedback, observations, PBAS**, and demands the intervention of different committees of the college for improvement
- It **calculates the learning outcome attainment (OBE)** using direct and indirect methods. Follow up actions will be suggested by IQAC in the form of **remedial coaching, study camps, re-exams, assignments and seminars for improvement.**
- It **provides necessary plans and proper guidelines for different Departments, Cells / Forums / Clubs / Associations** for organising different kinds of quality initiatives throughout the academic year
- It has **signed MoUs and collaborations with HEIs and Industries**
- IQAC **frequently uploads AQARs**
- It organizes **Induction Programmes and Bridge Courses** for the first-year students.
- It has **renovated the website, initiated recruitment of new teaching staff and has taken initiatives to provide a separate office facility for NAM Centre for Research and Local Development**
- It **conducts meetings at regular intervals** to discuss appropriate strategies and policies to be followed to evaluate the performance of the institution
- It also **monitors the system of Continuous Internal Evaluation** and ensures transparency in internal assessment
- It has attempted to **integrate Extension Activities into the curriculum** through involvement in

community service and outreach programmes

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

NAM College, Kallikkandy has made a great change in the academic scenario of the rural locality where higher education was off the map for women and sexual minorities. The college ensures and encourages gender equity and sensitization in co-curricular activities and different courses in the curriculum focus on gender issues and sensitization measures. Gender equity is ensured and practised in all activities of the college organised by all departments, College Union, IQAC, clubs and forums and in particular the Women Development Cell.

- Women Development Cell works exclusively to protect the interests of girl students and encourages the girls to achieve higher standards by organising various programmes and initiatives for promoting gender sensitization based on annual action plans.
- It organises Pre-marital Counselling in collaboration with the Minority Welfare Department, Government of Kerala.

Its activities include

- Debate on Menstruation and Human Rights and Poster design competition in collaboration with Kerala State Women & Child Welfare Department
- Various training programmes like vehicle driving, stitching and tailoring, paper bag making, and training for newly elected women office bearers.
- Webinar on the subject 'Women in Leadership: Life as an IAS Officer'.
- Awareness Programmes on Health and Fitness.
- **UGC-NET coaching in different subjects for girls in PG classes**
- **Cyber Security Awareness Programme** related to the safety and security of women students and staff
- Seminar on **Legal Rights for Girls** in association with the National Women Commission.

In addition to this, the institution also undertakes the following measures:

- Hostel facility for female students and staff with full-time watchmen for safe and convenient stay. Exit register and roll call is maintained.
- Presence of female teachers along with girl students is ensured on industrial visits, study tours and various cultural and sports competitions outside the campus and to hospitals whenever medical treatment is required.

Measures for Promotion of Gender Equity through Curricular and Co-Curricular Activities

1. Internal Complaints Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

2. Ladies rest rooms and hostel with adequate facilities, separate wash rooms and facility for safe and hygienic disposal of sanitary napkins are also provided.
3. CCTV cameras installed at strategic points and Security personnel guard the campus round the clock
4. Bus services exclusively for conveyance of girl students
5. Strict implementation of anti-ragging measures

Celebration of Events and Festivals

To inculcate human values, dignity, patriotism and national integration, the college observes and celebrates different days of national and international importance.

- World Environment Day
- Teachers' Day
- International Women's Day
- Gandhi Jayanthi
- Independence Day
- Republic Day
- Anti-Drug Day
- National Youth Day
- Kargil Vijay Divas
- Reading Week
- Co-operative Week
- National Science Day
- International Yoga Day
- Vigilance Awareness Week
- International Volunteer Day
- World Blood Donors Day
- International Aids Day

Regional and national festivals like Onam, Christmas, Holi, Diwali and Iftar are celebrated in the institution with due importance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

NAM College takes great effort to provide an inclusive environment and promote the spirit of tolerance and harmony. The **vision and mission of the institution states that it exists for the provision of an inclusive environment in the society and aims at creating tolerance and harmony** among different cultural, regional, linguistic, communal and socio-economic groups.

- The institution **follows the policy of inclusiveness in the admission of students and appointment of staff.** This inclusiveness extends to the various programmes conducted on campus
- The **course contents and expected course outcomes**, especially that of the core papers are **designed to help the students understand and embrace cultural, regional, linguistic, communal and socio-economic diversities that exist in society**
- Inclusiveness plays a major role **in the formation of different committees like PTA, Students Union, Staff Club, College Council and other committees**
- The institution observes important national and international days, celebrates festivals and organizes programmes like competitions, debates and talks, organised by various Departments, Clubs, NSS, NCC and Palliative units

With a view to inculcating civic values, duties and responsibilities among students and employees, the institution participates wholeheartedly in community service and charitable activities.

- The institution **has constructed three houses for flood victims with the support of students, staff and management**

- During the Covid-19 pandemic, **NCC volunteers supplied thousands of masks and sanitizers to various organizations**
- The institution **celebrates Independence Day every year with flag hoisting, National Anthem, Oath of National Integrity and various patriotic programmes**
- **Republic Day** is celebrated by conducting cultural activities including NCC parade to highlight the importance of **Indian constitutional values as well as fundamental duties and rights of Indian citizens**
- **Constitution Day** is observed every year to **inculcate constitutional values**
- **International Women’s Day, Martyrs’ Day, Hiroshima Day and UN Day** are observed every year
- Regular classes end with the **National Anthem** to **inculcate patriotic fervour** among students
- NCC and NSS units of the college **organize blood donation camps** as part of World Blood Donors Day every year
- The **Students’ Union** organises cultural programmes like **College Day, Fine Arts Day, Freshers Day and Farewell Day** to **bring the students together and to promote social inclusion, capacity building, tolerance, harmony and team work** among students
- Every year, the college **celebrates Gandhi Jayanthi** with programmes like poster making, cleaning campaigns, exhibitions and elocution competitions. These activities **inculcate values like patriotism, honesty, non-violence and social responsibility**
- The institution observes **Yoga Day** every year and all students of the college participate. The programmes conducted on this day **focus on the benefits and importance of yoga in human life**
- **Festivals like Onam, Eid and Christmas** are celebrated on campus every year to promote an inclusive environment and **to smooth out cultural, regional, linguistic, communal and socioeconomic differences** among students and employees

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice I

Title of the Practice

PALLIATIVE CARE

Objectives of the Practice

- 1.To render continuous help to patients and deserving beneficiaries
- 2.To ensure the continuity of the care and share programme
- 3.To keep the assurance given to the terminally ill patients
- 4.To add more beneficiaries to this humanitarian project.
- 5.To sustain the spirit of enthusiasm among student volunteers

The Context

Palliative care and share programme is an ongoing project which needs support from all ends. This type of assistance goes beyond cultural and religious barriers and those involved develop a broader vision of extending genuine support to the needy. In contrast to the previous year, the monitoring and execution committee decided to find some more terminally ill patients and they too were enlisted in the beneficiary group. Furthermore, volunteers took a survey of patients to understand their financial status and categorized them in to three clusters. The monitoring and execution committee is responsible for ensuring food and medical assistance for them.

The Practice

As this is a continuous process, the committee assigned exclusively for this mission devised strategic plans at all levels of execution. The committee ensured the support of college management, alumni and also a regular but small contribution from students. Students themselves initiated collection and spread the adage 'skip a meal and feed your friend'. In addition, the student monitoring committee decided to put up collection boxes at prime locations in the college. The ambulance service was a boon for the effective execution of the whole system. The service of qualified and experienced nurses was utilized for cases which needed medical expertise of emergencies. A doctor consultant was assigned to handle emergency situations and provide proper advice, clarification and direction. The local self-government extended all support in the preliminary survey and further execution of the programme and appreciated the service rendered to suffering humanity.

Evidence of Success

The reception accorded to the palliative team at residences is ample testimony of this dignified endeavour. The positive oral feedback from patients, relatives and neighbours are the motivational factors to carry on the project in subsequent years.

Problems Encountered and Resources Required

- 1.Unwillingness of patients to reveal their health problems.
- 2.Challenge of monitoring the health of patients within the tight academic schedule.
- 3.Difficulty in finding financial support.
- 4.Unavailability of medical staff during the visit

BEST PRACTICE II

Title of the Practice

Women Empowerment

Objectives of the Practice

1. To create awareness about the constitutional guarantees to protect women and their rights
2. To create awareness of business innovations that accelerate women's empowerment and impact the quality of life of women, men, families and communities
3. To prepare girls for self-sufficiency in terms of living independently
4. To create greater opportunities for women to secure decent employment and income which ultimately leads to social protection.
5. To cultivate self-esteem and self confidence in girls
6. To build and strengthen partnerships with women's organizations

The Context

Throughout history, the central role of women in society has ensured the stability, progress, integrity in the family system and society as well. In the higher education scenario, eighty percent of stakeholders are girls and they are supposed to dominate all the activities in the campuses. But expected desirable changes have not occurred in the campuses due to lack of initiation and leadership among women. Realizing the existing circumstances, Women's Cell in the college has devised specific programmes promoting women's self-worth, decision making ability, and their right to influence social change.

The Practice

Under the leadership of teachers, Women's Forum plans and executes multifarious events suitable for the target group. Periodic monitoring by respective bodies of teachers and students ensure the quality and efficacy of the events organised. This practice helps to develop proper insight to help improve standard procedures in future events and programmes. Self-defence, sewing and stitching, capacity building programmes, seminar on Cancer Awareness, empowering through motor vehicle driving, Women's Day celebration, honouring and recognizing successful women entrepreneurs are the few conspicuous events organized under this banner.

Evidence of Success

By and large, female students are reluctant to participate in extra-curricular activities of the college. To a certain extent, their parents dissuade them from participating in activities complimenting the regular curriculum. The empowerment programmes instilled a sense of vitality and eagerness among the female students. Pre and post analysis of every programme gave immense satisfaction to organizers as the dynamism and enthusiasm instilled among the participants was evident. After a one-month long training programme on self-defence, 90% of girls who were actively involved in the training showed their prowess in martial arts in their final demonstration. Moreover, their behaviour and the sense of confidence they exhibited in the final presentation was ample testimony of their commitment to the task assigned to them. The seminar on cancer awareness attracted a good number of girls from the college and neighbouring areas. They actively involved themselves in the deliberations and sought clarification on women's health issues specifically on cervical and uterine cancer. During Women's Day celebrations, organizers accommodated NAM College alumnae as role models and successful entrepreneurs. All these programmes instilled a sense of positive reinforcement which would indirectly develop self-esteem and confidence in them.

Problems Encountered and Resources Required

- 1.Lack of time to conduct programmes within the tight academic schedule of the semester system
- 2.Mobilisation of Financial Resources
- 3.Lack of community and social support to conduct gender equity-oriented programmes
- 4.Hesitation on the part of girl students to participate in the programme

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words****Response:**

NAM College, Kallikkandy has undertaken several extension programs, including the construction of homes for homeless flood-affected families. The college has a palliative care unit named, Cadet Anas Memorial ‘Sparshanam’ Palliative Care Unit, and has a van for providing palliative care to bedridden patients. The college research centre, **N.A.M Centre for Research and Local Development** promotes local research and publishes in the form of working papers. The college has played a significant role in the socio-economic and educational development of the rural area, especially that of girls, whose dream for higher education was hindered by the lack of an institution nearby, the apprehensions of their parents along with financial constraints.

Title: N.A.M CENTRE FOR RESEARCH AND LOCAL DEVELOPMENT

The teaching community of the college with an aptitude for research and the zeal to engage in academic investigation decided to initiate potential studies pertaining to the socio-cultural economic status of the existing society and their past. NAM Centre for Research and Local Development brings together all faculty members in the college irrespective of disciplinary boundaries for research cum extension activities of the institution.

Objectives

- To promote research and studies on various issues and themes related to surrounding areas of the college
- To study indigenous problems and practices and suggest recommendations for improvement, if needed.
- To disseminate information and knowledge produced by the research centre to the local public
- To provide various forms of services for the benefit and progress of the local people

- To bring out working papers, research projects and publish books and periodicals
- To study the history of the locality and local heritage conservation
- To explore and investigate places of worship of different religious segments and their role in the socio-cultural development of the existing community
- To use local history as a teaching resource for cross curricular work covering history, literacy, art, geography, tourism etc.

PROJECTS UNDERTAKEN

1. SOCIO-ACADEMIC INTERACTIONS

1.1 Narikkottumala-Vazhamala Kurichiya Community: Preliminary Study

The teaching community of the college, besides fulfilling the formal academic responsibilities, is eager to take up various research activities and service-oriented extension programmes for the benefit of people in the neighbouring areas of the college. The students and faculty members of History Department conducted surveys and visits to tribal settlement at Narikkottumala. The team provided study material to the tribal students and interacted with them.

2. ENVIRONMENT PROTECTION ACTIVITIES

2.1 Swachhta Pakhwada

Cleanliness is the act of keeping our body, mind, dress, home, surroundings and other work areas neat and clean. Cleanliness of the body, surroundings and environment is very necessary for our physical, mental, social and intellectual health. Unhygienic surrounding areas or homes give rise to various diseases. Being clean improves confidence and self-respect and also inspires the respect of other people. It makes one happy, proud and self-confident in society.

2.2 Waste Management

As a part of Green Kerala Project, NSS unit of NAM College conducted a survey to gather knowledge about the various projects implemented in Thriprangottur Panchayath and to create awareness on the harmful effects of plastic. The representatives of NSS units and Programme Officers visited the Plastic Recycling Centre. The team got a chance to watch the recycling process of collected waste plastic bags. The recycled plastic was utilised for making useful articles such as ropes, water tank connecting pipes etc.

2.3 Water Analysis

The Department of Polymer Chemistry conducted a Water Conservation Campaign under the title "**PURE WATER FOR GOOD HEALTH**". The aim of the program was to detect the purity of drinking water and to determine whether it was suitable for human consumption. Forty students along with teachers participated in the program. Samples of water were collected from people who attended the awareness class. These samples were tested, analysed and the result was distributed. The program achieved great success with the support and coordination of Panchayath members, Kudumbasree, students and teachers. The program helped the people in and around Thriprangottur to ensure the purity of water in their wells.

2.4 Energy Conservation

The NSS unit of NAM College conducted an Energy Conservation Awareness Rally and workshop at different places with the support of Energy Management Cell Kerala. 200 members including Kudumbasree and the local public participated in the function. LED bulbs were distributed to the participants at a rate of ₹ 50. The electricity bill of the previous month was collected. The resource person instructed the local inhabitants on ways to reduce the bill by efficiently managing electrical devices.

3. FLOOD RELIEF PROGRAMMES

The college has undertaken several extension programmes in flood affected areas near the college, including construction of houses for flood victims. Students participated in rescue operations and cleaning programmes in the flood ravaged area.

When *floods hit* Kerala in August 2018, the college launched a comprehensive flood relief programme. This programme was designed to help victims of the floods rebuild their homes, and to help ensure that they had access to basic needs such as food, water and clothes. Two houses were built for flood-affected families in Wayanad and Kannur districts.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

It should be noted in qualitative terms of academic assessment that NAM College functioned as a catalyst for the higher education of women, especially women belonging to Muslim community in Thrippangottur, Kunnothuparamba and Nadapuram Gramapanchayath. The social milieu of the region and educational backwardness and conservative outlook of the people began to change on account of the higher education that women achieved through the only accessible institution for them in this rural environment.

In addition, several university ranks were secured by students in the assessment period indicative of the success of the innovative teaching-learning methods implemented in the college. In the past five years students have secured 35 ranks in Kannur University including six in the top three positions.

The following are additional details regarding the college:

- Indoor and outdoor stadiums inaugurated by Adv. P A Muhammed Riyas, Minister for Public Works Department and Tourism ,Govt. of Kerala on 6 February 2021
- 11 KV Power station inaugurated by Hon. Member of Parliament, K Muralidharan on 25 August 2021
- Academic Block inaugurated by Dr. M K Muneer, former Minister, Govt. of Kerala on 18 March 2022
- E Ahamed Memorial Dishana Scholarship Scheme for meritorious students inaugurated by P D T Achari, former Secretary-General of Lok Sabha on 18 March 2022
- Two gates named after Jb. Keyi Sahib and Jb. T Khalid Master (Founders of the college)
- Gates inaugurated by Hon. Member of Parliament, E T Muhammed Basheer on 16 September 2022
- Visit to the college by Justice B. Kemal Pasha, Retd. Judge of High Court of Kerala on 30 October 2022
- Fund of Rs.12 lakhs collected from staff and students of the college for treatment of kidney disease of a student's father
- Fund of Rs.10 lakhs collected to avoid seizure of house of a student due to unpaid bank mortgage following untimely demise of parent
- Fund of Rs.60,000 collected for surgery of student with speech disability and impairment of vocal cords

Concluding Remarks :

NAM College founded by Muslim Education Foundation, Panoor, in 1995 plays an indispensable role in the higher education of marginalised sections of people, particularly minority communities, women, scheduled castes and scheduled tribes from rural areas. The exemplary Management and competent administrative staff of the college on the one hand, and the highly qualified faculty which includes 50 per cent doctoral degree holders, research guides and one post-doctoral research awardee work in unison to achieve academic excellence of the institution. The college offers seven undergraduate and four post graduate programmes following the CBCSS pattern under Outcome Based Education (OBE) scheme of Kannur University. Open courses, add-on courses, value added courses, certificate courses and diploma courses are offered by the institution to enhance employability skills of the student population.

Infrastructural facilities, smart classrooms, seminar hall, open auditorium, laboratories, libraries, student

recreation centres, girls' hostel and rest room, cooperative store, gymnasium, indoor and outdoor stadia, special facilities for disabled students, and the Wi-Fi campus of the college constitute an ideal academic atmosphere for the productive performance of students in curricular and co-curricular spheres of education. Governmental and non-governmental grants, and scholarships and freeships offered by the College Management and alumni are given to deserving students.

Diverse forms of outreach activities undertaken by NSS, NCC, college departments, clubs and Women's Cell facilitate society-institution interactions beneficial to both the student community and local public. Palliative care to terminally ill patients and women empowerment programmes are two major best practices of the college. This centre of higher education nestled in the hillocks of Kallikkandy in rural Malabar with its diverse stakeholders including students, faculty, administrative and supporting staff, management team, parents and its libraries, laboratories, infrastructural arrangements and MoUs with educational, financial, industrial and cultural institutions creates an academic ecosystem consistent with the vision and mission the college and educational outcomes prescribed for each graduate and post-graduate programme.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
1.2.1	<p>Number of Add on /Certificate/Value added programs offered during the last five years</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :40</p> <p>Remark : DVV has made the changes as per excluded repeated counts.</p>																														
1.2.2	<p>Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years</p> <p>1.2.2.1. Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1314</td> <td>280</td> <td>150</td> <td>112</td> <td>94</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1177</td> <td>280</td> <td>150</td> <td>112</td> <td>94</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared report by HEI.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	1314	280	150	112	94	2021-22	2020-21	2019-20	2018-19	2017-18	1177	280	150	112	94										
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2021-22	2020-21	2019-20	2018-19	2017-18																											
1177	280	150	112	94																											
2.1.2	<p>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>105</td> <td>104</td> <td>104</td> <td>95</td> <td>90</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>105</td> <td>104</td> <td>104</td> <td>95</td> <td>90</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	105	104	104	95	90	2021-22	2020-21	2019-20	2018-19	2017-18	105	104	104	95	90	2021-22	2020-21	2019-20	2018-19	2017-18					
2021-22	2020-21	2019-20	2018-19	2017-18																											
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105	104	104	95	90																											
2021-22	2020-21	2019-20	2018-19	2017-18																											

180	159	157	148	142
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
180	145	157	132	110

Remark : DVV has made the changes as per shared report by HEI.

3.4.3 **Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
42	21	10	9	19

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
22	13	04	02	15

5.1.3 **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1737	294	121	195	138

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1177	294	121	195	138

Remark : DVV has made the changes as per 1.1

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
51	7	70	56	51

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
09	09	11	09	11

Remark : DVV has made the changes as per shared report by HEI.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
51	62	68	59	35

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
51	62	68	59	35

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
13	19	16	11	10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	4	5	9	4

Remark : DVV has made the changes as per clarification.

2.Extended Profile Deviations

ID	Extended Questions

1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 98 Answer after DVV Verification : 108</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="199 432 986 544"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>57</td> <td>55</td> <td>57</td> <td>60</td> <td>61</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="199 622 986 734"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>56</td> <td>54</td> <td>56</td> <td>59</td> <td>60</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	57	55	57	60	61	2021-22	2020-21	2019-20	2018-19	2017-18	56	54	56	59	60
2021-22	2020-21	2019-20	2018-19	2017-18																	
57	55	57	60	61																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
56	54	56	59	60																	